Christ's College Taipei
Transcript/Certificate Application Form

Application Date (YYYY/MM/DD): / /

Chinese Name		Major	
Passport English Name		Class	
Student ID Number		Graduation year/ Last semester at CCT	Year Month
Hometown	Country City	Identity Card Number	
Date of birth	Year YYYY month MM date DD	Cellphone Number	
Academic record	☐Christ's College ☐ Other _____ ☐Christ's College Taipei ☐ Christ's College extension program		
Email address			
Application purpose			
Mailing Address	☐☐☐		

Please choose your application document and how many copies	How many copies of the Chinese version?	How many copies of the English version?
☐Certificate of enrollment for current student	_____	_____
☐Certificate of enrollment for transfer student	_____	
☐Certificate of enrollment for alumnus/alumna	_____	_____
☐Certificate of credits that student earned	_____	_____
☐Certificate of graduation to replace lost diploma	_____☺	_____☺
☐Transcript,_____semester(s) (☐Seal for English Transcript)	_____	_____

◎All kinds of Certificates: NT$100/each; ◎Transcript in Chinese or in English: NT$10/Each semester
◎Certificate of Graduation: in Chinese or in English, NT$250/each (Limtied to one diploma per graduate. Applying Certificate of Graduation: Applicant's signature._____)

◎Domestic Postage: NT$36; International registered mail: NT$150; Express dilvery to America or Canada: the fee is depending on receiver's area.
It takes 2-3 workdays for rapid service; the application fee will be doubled.
The total amount for rapid service = original application fee x 2 + Postage.

Wired transfer information for application from foreign countri es
BANK NAME：HUA NAN COMMERCIAL BANK LTD., BRANCH：TAMSHUI BR A NC H ; DEPOSITOR：Christ's College; A/C No.：167100081770

Note : Applications need five workdays.
☺→Each application for a Certificate of Graduation requires a 2 inch photo.

Total amount:_____ GAO Cashier:_____(Signature/stamp)